

NOTICE TO CONSULTANTS
“REQUEST FOR QUALIFICATIONS”

Architectural consultant services are required for project No. 2010-111, Spokane Aerospace Technology Center for Community Colleges of Spokane, Spokane, Washington.

Scope of Work

Provide architectural consulting services for a pre-design, with an option of continuing design, bid, and construction administration services for a classroom-laboratory and hangar facility to be located at Spokane International Airport. The pre-design will produce an overview the existing facilities, and do an analysis of renovating the existing or demolish and build new. Estimated MACC is \$3,500,000.

The state reserves the right to continue with the consultant selected or has the option to conduct a new consultant selection process for future services beyond those services advertised above.

The emphasis of this project is to create a facility that incorporates the practices and principles of sustainable design and construction, and that provides functional work environments allowing employees to carry out the mission of the agency.

The Pre-Design report shall be prepared in accordance within the guidance of the Office of Financial Management’s Major Projects Pre-Design Manual.

Consultants should have a strong background in multi-phased State Agency Construction, the State of Washington capital budget process, master planning, pre design, and the LEED process.

A non-mandatory informational meeting with interested consultants will be held Wednesday January 7, 2010 at 1:00 pm in the District Facilities conference room, lower level, Max Snyder Building number 50, Spokane Community College.

Interviews tentative scheduled for the morning of Thursday January 28, 2010 at the Max Snyder building number 50, Spokane Community College.

For additional information, contact Jim Steffens, E&AS Project Manager, at (360) 902-7266 or Dennis Dunham, Director of Capital Projects, at (509) 533-8378.

Architectural fees shall be determined in accordance with the current Architectural/Engineering Fee Schedule for Washington State Public Works Building Projects as published by the Office of Financial Management and the standard Division of Engineering and Architectural Services Agreement.

Firms will be considered for selection based upon the following criteria categories, weighted as indicated: Qualifications of Key Personnel (100%); Previous Performance (100%); Relevant Experience (100%) Geographic location to Spokane and MWBE Outreach Plan.

Voluntary MWBE goals of 10% MBE and/or 6% WBE have been established for this project. A/E's may contact Office of Minority and Women's Business Enterprises to obtain information on Outreach Plan and certified firms for potential sub-consultants or utilize self identified MWBE firms. Contact Jose Diaz at (360) 704-1194 or Momi Friedlander at (360) 704-1192.

Submit six (6) sets of qualifications. Each set to include: Executive summary, Federal form SF330, and any other pertinent data to assist the Selection Board in evaluating qualifications. Submit qualifications and firm data, not exceeding 20 pages each, 8-1/2" x 11" sheets, (printed front to back, 40 single pages) (please note, a single 11"x 17" shall count as two sheets.) **To qualify for review, submittals are required to be delivered to, and date/time stamped by E&AS prior to 4:00 PM on Wednesday, January 13, 2010.**

Address submittals to:

Engineering & Architectural Services
Room 206, General Administration Building
210 W 11th Street, P.O. Box 41012
Olympia, WA 98504-1012
Attn: Robyn Hofstad

NO FAXED COPIES WILL BE ACCEPTED.

Following an evaluation of these submittals, the consultant selection board will interview firms deemed to be the most highly qualified for the required service.

The State of Washington is an affirmative action employer. This is not a request for a fee proposal. All submittals become the property of the State.